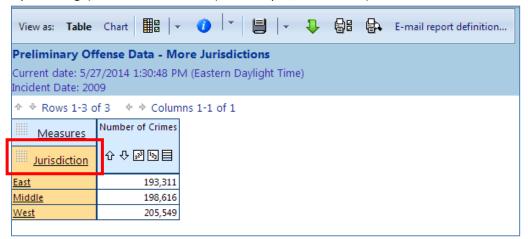
Perspective 6.0 Tutorial

Applying Calculations

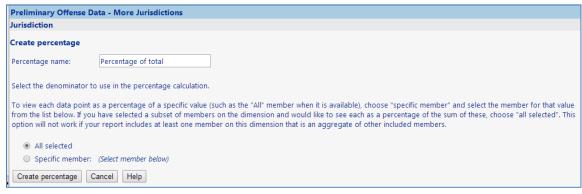
1. To apply a calculation to the values in the current report (for example, to show values as a percentage), select a dimension (for example, **Jurisdiction**).



2. Select the **Percentages** tab and then click the **Create new percentage** button.



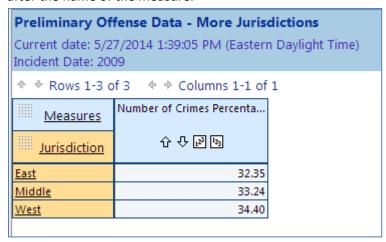
 On the Create percentage dialog, enter the name that identifies the new percentage and select how you want the denominator to be calculated. Then click the Create percentage button.



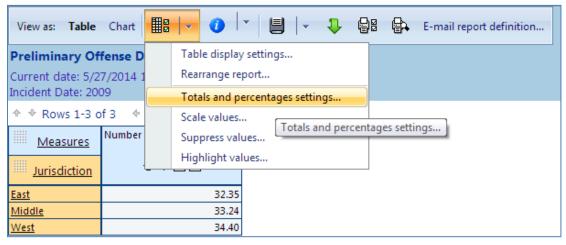
4. The new percentage is displayed on the **Percentages** tab.



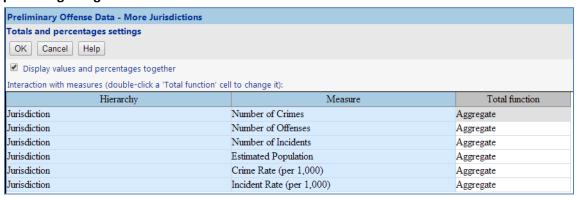
5. Click the **Show Report** button. The percentage values appear in the **Measures** dimension as new members. The Percentage name that you entered in step 3 appears after the name of the measure.



6. To display the percentage AND the original value, select **Table options** => **Totals and percentages settings**.



7. The **Totals and percentages** dialog box appears. Select the **Display values and percentages together** checkbox and click **OK**.



8. The values and percentages are now displayed for the report.

